

## EXTERNAL JOB POSTING

**National Tropical Botanical Garden  
Maintenance and Facilities Manager  
Limahuli Garden, Haena**

The National Tropical Botanical Garden is seeking an experienced and motivated individual to join our team as a full-time Maintenance and Facilities Manager at our Limahuli Garden and Preserve.

A Maintenance and Facilities Manager manages the upkeep and maintenance of the complex. Must be proficient in landscape irrigation repair, installation and equipment operation as well as have a variety of abilities, including carpentry, electrical, plumbing, irrigation, welding, locksmith, and janitorial skills. Also may be asked to operate heavy equipment; as well as assist with event set up and tear down.

Under the direct supervision of the Director of Limahuli Garden and Preserve, the manager will be responsible for performing general maintenance and repairs on equipment and structures. All work will be done in compliance with company policies, EPA, Hazmat and OSHA safety rules and regulations. Must work well with minimal supervision and have good verbal and written communication skills. Some PC use is required.

Must have Valid Hawaii Driver's license, and ability to obtain CPR verification and OSHA certificate.

Closing Date: Open until filled

Submit Application to:

Email: [hr@ntbg.org](mailto:hr@ntbg.org) or Fax: (808) 332-9765

Postal Mail/In Person:

Human Resources - Headquarters  
National Tropical Botanical Garden  
3530 Papalina Road  
Kalāheo, HI 96741

An Equal Opportunity Employer/Pre-Employment Drug Screening Required

10/11/2021