

**PLANNING AHEAD FOR FIELD WORK:
BOTANICAL COLLECTING, PERMIT APPLICATIONS
AND INSPECTIONS**

Advanced planning is necessary for field work in Hawaii. NTBG staff time is fully allocated, so it is important to determine ahead of time what assistance you can expect. Do not assume that NTBG staff will have permits you will need to do field work in Hawaii. You will need to obtain your own permits to collect, possess, transport or export any plant material in Hawaii.

Permits are required to collect plants on State Forestry Lands including Forest Reserves and Natural Area Reserves, State Parks, and Federal lands in Hawaii.

Separate, additional permits may be required from individual DOFAW District offices (Kauai, Oahu, Maui, and Hawaii Island). On private land, the landowner's permission is required.

Permit application forms, guidelines, and information are available at the following websites.

**State of Hawaii, Department of Land and Natural Resources,
Division of Forestry and Wildlife (DOFAW),** 1151 Punchbowl Street, Room 325 Honolulu,
Hawai'i 96813 Phone 808-587-0166, FAX 808-587-0160

Website: <http://dlnr.hawaii.gov/ecosystems/rare-plants/permits/>

Contacts: Emma Yuen; Matthew J Keir, matthew.j.keir@hawaii.gov

**State of Hawaii, Department of Land and Natural Resources,
Division of State Parks,**

1151 Punchbowl Street, Room 310 Honolulu, Hawai'i 96813

Phone 808-587-0300, FAX 808-587-0311

Website: <http://www.hawaiistateparks.org/>

**State of Hawaii, Department of Land and Natural Resources,
Hawaii Natural Area Reserves System**

Website: <http://dlnr.hawaii.gov/ecosystems/nars/permits/>

U. S. Fish and Wildlife Service

Website: <https://www.fws.gov/pacificislands/>

Permit applications: <https://www.fws.gov/permits/ImportExport/ImportExport.html>

Contact: pifwo_admin@fws.gov

Inspections

You need to plan ahead when you plan to travel with plant material. Have a list of the species you are transporting or mailing and contact the relevant agency well in advance of your travel date.

They will want to see your list.

Federally Listed Threatened and Endangered Species require State and Federal permits to be transported or mailed. <https://www.fws.gov/permits/ImportExport/ImportExport.html>

Internationally listed species (**CITES**) require CITES permits for collection or export:

<https://www.fws.gov/permits/ImportExport/ImportExport.html>

Phytosanitary inspection is also required to transport any plant material between Hawaiian Islands. They may be contacted on Kauai at (808) 274-3069

Appendix C

To **export** plant material from Hawaii to the mainland or other countries inspection by USDA-APHIS is required. They can be contacted in Lihue at (808) 245-2172 or 245-2831. Additional phytosanitary inspections and permits may be required: <http://www.aphis.usda.gov/permits/>

Field equipment: It is highly recommended that special steel-spiked footwear be worn, as they afford excellent traction in steep, slippery, and muddy conditions encountered in Hawaii. The style preferred by NTBG field staff are tabis available only at Fukuda Seed Store in Honolulu: 1287 Kalani St., Ste 106, Honolulu, HI 96817, telephone: (808) 841-6719.

IceBugs, available, at Amazon or REI, are an acceptable alternative depending on the terrain. <http://www.icebug.se/ProductList.aspx?m=24>